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HCL AGM 2023—Athens, Greece

HCL ANNUAL GENERAL MEETING 2023

Dates: **22nd Nov (Wed) to 25th Nov (Sat), 2023**

Venue: **WYNDHAM GRAND ATHENS, Greece**
2, Megalou Alexandrou street
GR 10437, Athens Greece

RSVP: networkadmin@hcllogistics.eu





Export Operations Manual for Overseas Agent

CONSIGNMENT OF DOCUMENTATION FOR DSH GLOBAL LOGISTICS AIR & SEA SHIPMENTS



www.dshglobal.com.au

Business Update—DSH Global

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Export Operations Manual for Overseas Agent

Air Exports Manual:

MAWB:

- MAWB must be consigned as per “MASTER CONSIGNING DETAILS” (refer to appendix 1 on page 5)
- Description of goods: **CONSOLIDATION AS PER ATTACHED MANIFEST**

HAWB:

- HAWB is to be consigned from *actual shipper* to *actual consignee*
Other requirements:
 - Must be a street address
 - PO BOX address is unacceptable
 - Consignee contact name / email address & phone must be clearly presented on HAWB
 - Incoterms must be clearly stated on HAWB
 - Full cargo dimensions must be clearly stated on HAWB

PENALTY:

If MAWB / HAWB is not completed correctly as per SOP, all additional charges incurred (including storage fees) will be to your account.

PREALERT Distribution:

Timeline:

- Pre alert must be sent within 24 HRS prior ETD

Documents required:

- Debit Note - Profit Share
- Master Bill
- House Bill
- Commercial Invoice
- Packing List
- Fumigation Certificate (if applicable)

Email to:

DSH Global Logistics
imports@dshglobal.com.au

Business Update—DSH Global

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Export Operations Manual for Overseas Agent

Air Manifest Distribution:

Documents required:

- Manifest
- Master Bill
- House Bill

Email to:

DSH Global Logistics
imports@dshglobal.com.au

PENALTY:

If you fail to distribute the Air Manifest to respective DSH office a USD \$50.00 late documents fee will be charged to your account or deducted from your profit share/handling fee - non-negotiable.

All additional charges / storage fees incurred will also be billed to your account due to non-compliance practice.

Business Update—DSH Global

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Export Operations Manual for Overseas Agent

Sea Exports Manual:

Timeline:

- Prealert must be sent within 4 days after ETD

MBL:

- MBL must be precisely consigned as per “MASTER CONSIGNING DETAILS” (refer to appendix 1 on page 5)
- ALL MBL must be made SEAWAYBILL or TELEX RELEASE at least 5 days prior to ETA

HBL:

- HBL is to be consigned from actual shipper to actual consignee

HBL’s requirements:

- Must be a street address
- PO BOX address is unacceptable
- Consignee contact name / email address & phone number must be clearly presented on HBL
- Incoterms must be clearly stated on HBL

PENALTY:

Additional charges / storage fees incurred will be billed to your account (non-negotiable) due to incorrect/incomplete details or late release on MBL.

PREALERT Distribution:

Documents required:

- Debit Note - Profit Share
- Master Bill
- House Bill
- Commercial Invoice
- Packing List
- Fumigation Certificate (if applicable)
- Certificate of Origin (if applicable)
- Packing Declaration (refer appendix 2 on page 6)

Email to:

DSH Global Logistics
imports@dshglobal.com.au

Business Update—DSH Global

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Export Operations Manual for Overseas Agent

Appendix 1 – Master Consigning Details

<u>SEAFREIGHT</u>	<u>AIRFREIGHT</u>
<p>DSH Global Logistics ABN 85 061 846 946 3 Arab Road Padstow NSW 2211 Sydney, Australia Tel: +61 2 9771 6611 E: imports@dshglobal.com.au</p>	<p>DSH Global Logistics ABN 85 061 846 946 3 Arab Road Padstow NSW 2211 Sydney, Australia Tel: +61 2 9771 6611 E: imports@dshglobal.com.au</p>

Business Update—DSH Global



Export Operations Manual for Overseas Agent

Appendix 2 – Packing Declaration template

*Edit Header to add
Company letterhead
(MUST be issued by the packer or supplier of the goods and
MUST include the company's name AND address)*

PACKING DECLARATION

Vessel name: _____ Voyage number: _____

Consignment identifier or numerical link: _____

UNACCEPTABLE PACKING MATERIAL STATEMENT

(Packaging material such as straw, peat, hay, chaff, used fruit & vegetable cartons are not permitted)

Q1 Have unacceptable packaging materials been used as packaging or dunnage in the consignments covered by this document?

A1 YES NO

TIMBER/BAMBOO PACKAGING/DUNNAGE STATEMENT

(Timber/bamboo packaging/dunnage includes: crates, cases, pallets, skids, and any other timber or bamboo used as a shipping aid)

Q2 Has timber/bamboo packaging/dunnage been used in consignments covered by this document?

A2 YES Timber YES Bamboo NO
(nil timber/bamboo)

TREATMENT CERTIFICATION (ONLY IF TIMBER/BAMBOO PACKAGING/DUNNAGE IS DECLARED IN QUESTION 2)

Q3 All timber/bamboo packaging/dunnage used in the consignment has been (Please Indicate below)

A3 Treated and marked in compliance with ISPM 15

(Note: ISPM 15 is only applicable to timber packaging)

Or

Treated in compliance with Department of Agriculture,

Water and the Environment treatment requirements

(With accompanying treatment certificate)

Or

Not treated

CONTAINER CLEANLINESS STATEMENT (for FCL/X consignments only - statement to be removed from document when not relevant)

The container(s) covered by this document has/have been cleaned and is/are free from material of animal and/or plant origin and soil.

Signed: _____ Printed name: _____
(Company Employee) (Employee Name)

Date of issue: _____
(DD/MM/YYYY)

Business Update— Premiere

ARTICLE 6

PREMIERE | logistics

Premiere Logistics Netherland office Sponsoring ZPCH



Wow Esmee van de Hoek has sold the first SUPERLOT! We are super proud of you Esmee!

And Premiere Logistics Netherlands BV thank you for buying a SUPERLOT. We hope there will be a nice prize on one of the lottery. Thanks to your contribution Esmee and her team will have a very nice day with different activities!

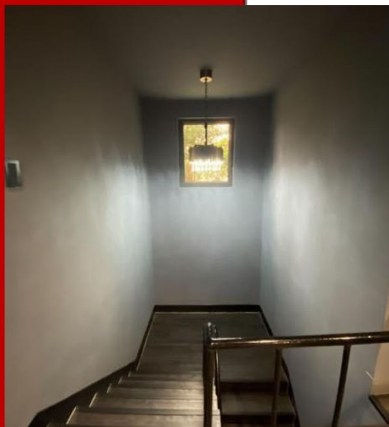
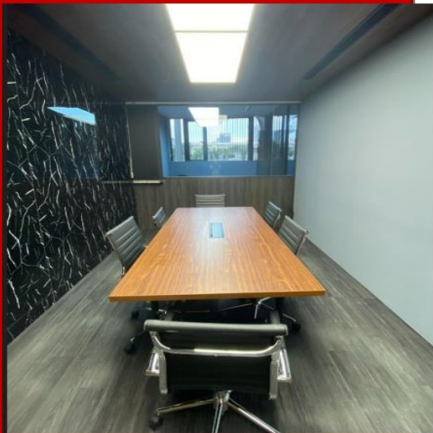
Business Update— Premiere

ARTICLE 8



PREMIERE TAIWAN OFFICE

New renovation for office



Business Update— Windlog

Growth in Air Cargo Demand - Highlights to Latam Market!



In August 2023, the global air cargo market, as the International Air Transport Association (IATA) reported, experienced its first year-on-year growth (1.5%) since February 2022. This growth is measured in cargo tonne-kilometers (CTKs) and was slightly stronger for international operations (2%). Available cargo tonne-kilometers (ACTKs) also surged, with a 12.2% increase compared to August 2022 (11.8% for global operations). This increase was mainly due to a 30% expansion in belly capacity as airlines expanded operations during the peak northern summer travel season.

Critical points in the operating environment include:

- The Purchasing Managers Index (PMI) for manufacturing output and new export orders in August improved slightly. Still, it remained below the critical threshold of 50, indicating a continued decline in global manufacturing production and exports.
- Global cross-border trade contracted for the fourth consecutive month in July, reflecting cooling demand and general economic conditions.
- Inflation exhibited mixed trends in August, with US consumer prices rising for the second month, while Europe, Japan, and China experienced different inflationary pressures.

Willie Walsh, Director General of IATA, noted the positive year-on-year growth but highlighted the need to interpret this growth in the context of a low base in 2022 and mixed market signals. Despite uncertainties, there's optimism in the PMI data trending positively as the traditional year-end peak season for air cargo approaches.

August Regional Performance

- Asia-Pacific Airlines saw a 4.9% increase in air cargo volumes in August 2023 compared to the same month in 2022, driven by significant trade lanes like Europe-Asia and Middle East-Asia.
- North American carriers experienced a 1.2% decrease in air cargo volumes in August, showing improvement from the previous month.
- European carriers saw a slight decline of 0.2% in air cargo volumes in August, an improved performance compared to July.
- Middle Eastern carriers achieved a 1.4% year-on-year increase in cargo volumes in August 2023.
- Latin American carriers had the most robust performance, with a 6.2% increase in cargo volumes.
- African airlines had the weakest performance in August 2023, with a 4.7% decline in cargo volumes.

Latin America Air Freight Market Sample Report 2023-2028

The Latin America air freight market reached a valuation of USD 21.4 billion in 2022, with projections indicating a promising future. It is expected to grow at a compound annual, reaching an estimated value of USD 30.9 billion. The market analysis encompasses various Latin America Air Freight Market components beyond just air freight carriers.

Business Update— Windlog

Market Dynamics

- Latin America's economic revival has increased demand for air freight services, especially perishable goods and electronics.
- The rapid growth of e-commerce fuels the need for efficient air cargo logistics.
- Air freight plays a critical role in global supply chains, ensuring on-time delivery of goods, including pharmaceuticals and high-value electronics.
- The transport of pharmaceuticals and medical supplies by air has grown substantially due to the ongoing pandemic.
- Investments in upgrading and modernizing airport cargo facilities strengthen the industry.

Market Opportunities

- Rising demand for temperature-controlled logistics, particularly for vaccines and fresh produce, offers growth prospects.
- Embracing eco-friendly air cargo solutions can attract environmentally conscious clients.
- Innovations in last-mile air delivery solutions can streamline the supply chain for e-commerce businesses.
- Expanding services to handle various types of cargo, including oversized items and heavy machinery, can attract new clients.
- Cooperation among Latin American nations can enhance regional air freight networks.

Latin America Air Freight Carriers Market Analysis

The Latin America Air Freight Industry is expected to grow from USD 1.00 billion in 2023 to USD 1.23 billion by 2028, at a CAGR of 4.22% during the forecast period (2023-2028). This analysis focuses on the revenue generated by air freight carriers within the Latin America Air Freight Industry.

Contact Windlog's team of experts and get your questions answered.

Windlog is a certified company (ISO 9001, ISO 14001, and Authorized Economic Operator) with over 40 years of know-how in international logistics and operations on five continents.

Business Update — ECU WORLDWIDE (CYPRUS) LTD

SPECIAL DDU RATES

We can offer to HCL Agents special land transport rates for DAP/DDU deliveries within Cyprus Island ex arrival Larnaca International Airport for the period 1/11-31/12/23 except of course the North part of Cyprus.

We are always at your disposal to consider of any new inquiry you may have.

Regards,
ECU Cyprus

Business Update — M&M air sea cargo Germany

Aircraft engine on board

Frankfurt. The chargeable cargo weight: 4.8 tons, the dimensions 580 x 201 x 250 cm, the value: USD 7.8 million – a Pratt & Whitney aircraft engine just arrived at Frankfurt Hahn Airport for repair work to be done. The transport of a the valuable and over-dimensioned cargo aircraft engine from Pittsburgh, Pennsylvania, to Frankfurt Airport and back, which the Militzer & Münch Aviation Logistics Division is handling at this time, is another special order for the experienced team.

Engines are a separate and highly specific branch in the field of Aviation Logistics; not every forwarder can handle them, due to the dimensions, the sensitivity and the high value of the goods, and customs clearance for temporary import/re-export is a complex field, too. The Militzer & Münch air sea cargo Aviation Logistics team is however familiar with this special service; M&M Germany has already had engines in import and export at the Hamburg, Berlin and Frankfurt branch offices.

The engine is to be repaired at MTU Maintenance Berlin-Brandenburg and will go back to the US. The M&M team arranges the transport to MTU in Ludwigsfelde, a 530-kilometer distance; the valuable freight is transported on a flat bed and under strict security.

M&M Aviation Logistics

Aviation Logistics has long been a special field in the service portfolio of Militzer & Münch, and with a continually growing global network of M&M aviation teams and competent partners, M&M offers full service in all product categories: From Aircraft on Ground (AOG) repair services to the transport of entire engines and other oversized cargo, including customs clearance, transport insurance and pre- and on-carriage at pick up or destination.

Experienced teams at different airports all over Germany assure fast handling of AOG orders 24/7; the teams work with selected airlines and have access to competitive rates. The online Control Tower platform allows real-time shipment information and insight into status and documents.

Militzer & Münch is a long-time IATA and LBA regulated agent; operative processes are ISO 9001:2015 and GDP certified.

M&M Aviation Logistics guarantees flexibility and customer proximity with holistic solutions adapted to customer needs.

Business Update— RIF Group



**Delivering Excellence
Every time Everywhere**

RIF Group attend the Global Affinity Alliance Conference 2023 in Colombia

Dico Verbeek, our General Manager (freight), RIF Europe B.V. and **Craig Barnes**, RIF Group Sales Manager recently attended the Global Affinity Alliance conference in Cartagena, Colombia.



With circa 300 attendees from around the globe, it proved again to be invaluable to the Group. Attending gave us the opportunity to catch up with old friends and partners as well as initiate new relationships. Our clients and prospects often want and need a more complex solution than moving shipments from just A-B and these network events give us the opportunity to make connections with partners that can and do make this happen.

“We want to give our clients that local touch in a global market.”

Business Update— RIF Group

RIF Worldwide and UCH Logistics fundraiser



Well done to all those that took part in the charity skydive! The target we chose to raise was £3500, and we have well and truly exceeded this amount and hope to continue to raise more, as the Just Giving page is open till the end of the year.



IN AID OF
**GREAT
ORMOND
STREET
HOSPITAL
CHARITY**

Visit this link to find out more information and to donate! <https://www.justgiving.com/page/rif-worldwide-uch-logistics-1690877715436>

Thank you!



www.rifgroup.co.uk
T: +44 (0) 1932 753799
E: LON@rifworldwide.co.uk

Business Update— CCI Worldwide Logistics Pvt Ltd (formerly known as Avvashya CCI Logistics Pvt Ltd)



Change & Transformation are Constant in Life.

We have officially become **CCI Worldwide Logistics Private Limited** (formerly known as Avvashya CCI Logistics Private Limited).



What is constant is our unwavering commitment to our esteemed customers, the exceptional service and support you have come to expect from our team and leadership.

The change of name to **CCI Worldwide Logistics Private Limited** reflects our global ambitions and our commitment to constant innovation, growth, and customer-centric operations. It also represents our dedication to embracing change, staying adaptable, and striving for excellence in all that we do.

We would like to express our heartfelt gratitude for your trust and partnership as we embark on this exciting new journey. We are thrilled to continue working with you under our new name and look forward to many more years of shared success.



Netting Update



SLOW PAYER

PALM SHIPPING, MALTA

Network Announcement

Dear All,

We would like to inform you all, that Kuntal Singh has been transferred to another Department and going forward **Anuja Fernandes** will be supporting the Network.

We have created a common Email Id for the Network Admin i.e. networkadmin@hcllogistics.eu for all future communications.

Request you all to please mark all your emails to the New network admin Email Id.

You can reach out to her on:

Email: networkadmin@hcllogistics.eu

Mobile: 8652180777

Please join us in congratulating Anuja Fernandes and wishing her success in this new role.

Change Management for Hyperion ARCS Netting

Overview of the To Be Process

CNC will share required **SOA format** in which Netting participants will have to share their data (O/s AR+AP at invoice level). On receipt of the SOA from Netting participants, CNC will then upload these SOA a shared file folder where, **EPM** will automatically process the file & then Records will match with counter party books. **CNC will share required SOA format in which Netting participants will have to share their data (O/s AR+AP at invoice level). On receipt of the SOA from Netting participants, CNC will then upload these SOA a shared file folder where, EPM will automatically process the file & then Records will match with counter party books.**

Data would be processed as and when data file (SOA template) would be placed in the shared folder for initial upload and changes. Post processing, matching report will be shared

We are currently planning to have 4 pre reporting and 1 final reporting to be executed during One ARCS Hyperion Netting cycle. The number of pre-cycles can be increased or decreased by CNC as and when required.

Basis matching done in **EPM** system, Netting Participants will receive **MATCHED**, **SUGGESTED MATCH** and **UNMATCHED** report at invoice level during all the netting cycles (Pre & Final run)

Basis Pre Reports shared by CNC, Netting Participant can perform their Follow-up with counter parties on their **SUGGESTED MATCH** and **UNMATCHED** transactions, They can add approved AP invoices in **SOA template** & follow-up with counter parties for their unapproved AR invoices as mentioned in unmatched report. For Next Pre-run or Final Run, Netting participants will have to share their Revised **SOA template** CNC and the same will be uploaded in Replace Mode for the participant's complete data. If CNC doesn't receive **Revised** version of your SOA then last received version in that month Netting will be considered for matching.

On Final day of the run, Final Matched Transactions and Final Netting Settlement report will be shared by CNC via e-mail.

Netting Participants will book manual netting vouchers in their ERP as being done earlier, based on the Final Netting Settlement report shared by CNC. Settlement should be done "To / By" CNC as per amount mentioned in Settlement Report & Dates mentioned in Netting Calendar.

Change Management for Hyperion ARCS Netting

HYPERION BENEFITS

- Automated & Transparent Invoice approval process
- Dispute resolution at invoice level
- Proper Audit trail at invoice level for Balance confirmation
- Auto matching/ confirmation & auto Netting Journal booking
- No more holding back of approved invoices

FAQ's

Q1. How would I know if I made a mistake in the manual Excel upload template?

Ans: In Manual Excel SOA Template we have given Instructions on “How to fill Excel SOA” Users can read those Instructions carefully before updating SOA. Also we have develop a macro within SOA template which can validate SOA for all possible human errors and provide error log to users which enable them to correct their mistakes.

Q2. Do I need to control use of any special characters in the manual Excel upload template?

Ans: Yes, You can not use special characters like comma (,) & semi colon (;) anywhere in excel SOA template. Also you should not keep any single cell blank if you have use any invoice line. If there is no information to provide then you can use “NA”

Q3. What if the payable is not booked at all or payable is booked wrongly?

Ans: If any payable invoice is Approved but you have not mentioned in your initial SOA then you can add that invoice in your Revised SOA & share that with CNC in order to match that invoice in next Pre/Final Run. If you have booked any

Receivable or Payable invoice incorrectly then you need to correct that in your ERP system as well as in Revised SOA & share correct data with CNC in order to match those invoices in next Pre/Final Run

Q4. Will “Data Confidentiality” will be maintained during this Netting process?

Ans: Yes, 100% This Hyperion Netting Activity will be carried out by 3rd party vendor & Your Receivable & Payable data will not be shared within Network. In Pre & Final Reporting as well you will receive only those transactions data which is either in your books & in your counterparty books (which related to your office only) Hence Pls. be 100% assure about “Data Confidentiality”

HOLIDAYS around THE WORLD

Country	Date	Occasion
Germany, Portugal, Italy, Mauritius, Poland, Germany	1st Nov	All Saints' Day
Brazil	2nd Nov	Remembrance Day
Macau	2nd Nov	All Soul's Day
El Salvador	2nd Nov	Day of the Dead
Mauritius	2nd Nov	ARRIVAL OF INDENTURED LABOURERS
Mexico	2nd Nov	The Day of the Dead (optional)
Maldives	3rd Nov	Victory Day
Malaysia	3rd Nov	Sultan of Perak's Birthday
Maldives	11th Nov	Republic Day
Malaysia	11th Nov	Sultan of Kelantan's Birthday
Canada	11th Nov	Remembrance Day
Poland	11th Nov	Independence Day
Belgium	11th Nov	Armistice Day
Srilanka	12th Nov	Deepavali
Malaysia	12th Nov	Deepavali
Malaysia	12th Nov	Sultan of Kelantan's Birthday Holiday
Mauritius	12th Nov	Deepavali
Singapore	12th -13th Nov	Deepavali
Malaysia	13th Nov	Deepavali
Brazil	15th Nov	Proclamation of the Republic
Czech Republic	17th Nov	Freedom and Democracy Day
Argentina	20th Nov	National Sovereignty Day
Latvia	20th Nov	Independence Day
Mexico	20th Nov	Anniversary of the Mexican Revolution
Germany	22nd Nov	Penance Day
Lebanon	22nd Nov	Independence Day
Srilanka	26th Nov	III Full Moon Poya Day

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